

Review tab

Spelling and grammar → check the spelling and grammar of the text in the document

Research → to open, research task pane

Thesaurus → to search the similar word

Translate → to translate selected word or document to another language.

Word count → to find out total words, character and pages in the document.

New comment → add a note about any part of the document.

Track changes → keep track of changes made in this document

Protection → Restrict how people can access your document.